



INTRODUCTION

AISS practises an admission policy that has been developed in line with IB expectations.

AISS accepts applications for enrollment without regard to race, gender, religion or national origin. Initial and continued enrollment will be at the discretion of the Chairman, based upon the feedback from teachers, the best interest of the child, the welfare of other children in the classroom, and the expectation that the child will benefit from the program.

PURPOSE AND VALUE STATEMENT

Our Mission:

To future-proof our children in a VUCA world by developing life skills needed to continuously learn, adapt and thrive while recognizing their common humanity and shared guardianship of the planet.

Our Vision:

To be at the forefront of developing aspirational active lifelong learners.

Our School Ethos:

- to develop inquiring, knowledgeable and caring young people.
- to promote intercultural understanding, international-mindedness and respect.
- to create a better and more peaceful world.

Core Values:

- Quality Education
Providing the best education with reasonable fees
- Character Building
Instilling good values and virtues in students
- Community and Citizenship
Developing a sense of responsibility and contribution to society
- Teacher support
Creating a positive environment for teachers to thrive

WHY DO WE HAVE THIS POLICY?

AISS considers the admission of a new student to be a significant decision involving the alignment of our school's mission with the family's goals for their child/children's education.

AISS facilitates a robust admission process, which fosters and motivates the recruitment of prospective students and their parents and yet supports and guides the family throughout this vital step in the school life of an individual.

AISS takes into consideration each family's needs and expectations. Each application for admission is reviewed individually so the specific questions and concerns of each family can be addressed.

This policy outlines our approach to admissions.

APPLICATION PROCESS

Prospective parents need to fill out the pre-application form found online after which the school will contact the parents for a detailed information session and a school tour

Tours and information sessions are held on an individual basis and are conducted by the Chairman or the IB MYP Coordinator. These events serve to provide a thorough explanation of the academic as well as co-curricular programs.

Students completing IGCSE (and MYP in the future) at AISS Secondary also have to apply for admission into the DP via the subject choice process

ENTRY REQUIREMENTS

AISS Secondary

CAT 4

AISS uses the Cognitive Abilities Test (CAT4) as the entrance assessment tool to gauge the applicants' ability to thrive in the level that they are aiming to enter. The CAT4 is taken by students across the UK and Ireland between the ages of 6 and 17+. Whilst not all schools use this test, over 50% of UK secondary schools do.

The test is designed to work out how each student best learns and thinks, allowing teachers and staff to support them better. Teachers refer to the CAT4 reports to understand about the learners and how to engage them effectively.

The CAT4 is the deciding factor that determines if a student is enrolled in the Language & Literature (English) class with or without mandatory Academic Support. Most students score

above average. Students who score below average are required to attend mandatory Academic Support for Language & Literature (English)

All applicants complete a CAT4 test, which comes with a fee of RM300. The test is done after the initial interview and tour around the school once the parents decide to continue the admission process. Prospects will have trial days in which the candidate will participate in all academic activities and the CCAs.

PREVIOUS ACADEMIC PERFORMANCE

The decision to admit a student can also be based on the student's academic performance at their previous/current institution besides the CAT4.

INTERVIEW

The Chairman or IB MYP Coordinator will interview the applicant's family. This interview helps to gather information on the following aspects:

- Information about the applicant's developmental processes (covers information about general social and academic development, health concerns, physical and language processes)
- Information about the family's social interactions (covers interpersonal relationships between parents, siblings and friends)
- Information about the family system (covers family dynamics, parents' professions/skill sets and communication style)
- Rationale for school selection (Our goal is to select parents who share our educational philosophy and expectations.)

DOCUMENTS

Successful applicants must provide the following documents for enrollment:

- A completed application form
- Government issued ID (eg : NRIC / passport)
- Recent colour passport-sized photographs
- Transcripts from schools previously attended for the previous academic year
- Reports associated with professional support in language, psychology or occupational therapy, if appropriate

DIFFERENTIATION

AISS offers support and resources to students with mild learning disabilities. As and when required, teachers tailor learning to meet individual needs through differentiation, increased engagement, and support students in all aspects of school life.

AISS provides a challenging educational environment to students who are advanced in various areas and skills. However, an accelerated curriculum for individual students is unavailable.

FINANCIAL ASSISTANCE

AISS does not guarantee an offer of financial assistance to fully meet the needs of any and all families that apply for financial aid. Financial assistance is based upon the financial aid budget of the school in each fiscal year, as approved by the Board of Directors.

ADMISSIONS CRITERIA

CRITERIA	Description
SPEECH DEVELOPMENT	Following chronological age. Intelligible speech. Capacity to articulate ideas orally.
COGNITIVE DEVELOPMENT	Attention span and memory are functional for learning. Perceptive, visual and auditory development by age.
SOCIAL DEVELOPMENT	Self-management of age. Ability to follow instructions. Ability to accept norms and limits. Capacity to interact positively with authority figures and equals. Capacity to engage in conversation with adults and peers.
ACADEMIC REQUIREMENTS	Transcript of the previous year showing good academic performance. Admissions exam that considers quantitative and qualitative results and demonstrates that the student is ready for our academic program.
FAMILY	Parent's expectations are consistent with the school's philosophy. Commitment to the child's educational process. Commitment to the enrichment and development of the school. Willingness and ability to meet financial responsibilities.

COMMUNICATION PLAN

This admission policy will be published and updated in a timely manner on the school's website.

REVIEW OF THE ASSESSMENT POLICY

The admission policy will be reviewed at least once each academic year and revised accordingly if required.

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